

Fleet Management Department Division of General Services

Fleet Management purpose is to provide motor vehicle transportation services to the Navajo Nation Government. This consists of a vehicle identification system, titling, registration and proper licensing of all Navajo Nation vehicles. Fleet Management's responsibility is to carry out vehicle use requests, completion of vehicle assignments and supplying daily rental. An essential function of Fleet operations is to provide preventive maintenance services and unscheduled maintenance to make available a safe, operational and reliable fleet.

All preventive maintenance must comply with vehicle manufacturer's warranty requirements and other sound practices. Fleet must manage use of fuel cards and control accident and collision repairs costs. Finally, Fleet is responsible for developing vehicle specifications (standardized), vehicle procurement and acquisition, vehicle replacement and disposal criteria.

The department operates from Navajo Nation funds classified as a Proprietary Fund type and is an internal service fund, i.e., this fund is used to account for the financing of goods and services provided on a cost reimbursement basis. From this, Fleet Management charges a monthly/permanent vehicle rental rate for various classes of vehicles and provides preventative and unscheduled maintenance and repairs to the Navajo Nation's fleet of vehicles (2,182 vehicles, as of 11/29/06). There is an additional charge for monthly/permanent vehicle mileage to provide fuel for the fleet of vehicles, in addition to a fuel card for purchase of fuel while Navajo Nation employees are on official travel.

Total Fleet Management Personnel	71
Chinle Fleet Service Center	10
Crownpoint Fleet Service Center	09
Shiprock Fleet Service Center	09
Tuba City Fleet Service Center	10
Window Rock Fleet Service Center	10
Window Rock Auto Body Shop	07
Window Rock Fleet Service Center	16
Number of Vehicles:	2,182
FY 2007 Vehicle Replacement:	315
Disposal Method:	06 Fire Truck Employee Bid/ Albuquerque Auto Auction
Number of Fuel Sites:	6 major sites 83,000 Gallon total capacity
Automated Fuel Management System:	Rusco
External Fuel Card:	Wright Express
Fleet Management Information System:	Ron Turley & Associates
Motor Vehicle Review Board:	Navajo Nation Motor Vehicle Operator's Handbook